

# 9821 Katy Frwy

## KEY ORDER FORM

**Date:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Suite:** \_\_\_\_\_

**Suite Keys:** How many keys will be required? \_\_\_\_\_

### Office Keys:

Office # \_\_\_\_\_ # keys: \_\_\_\_\_

### Mailbox:

Office # \_\_\_\_\_ # keys: \_\_\_\_\_

\_\_\_\_\_  
Authorized Person Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

Please drop off this form to the Property Management Office located at 9811 Katy Freeway, Suite 250. Sign below upon receipt of key(s).

Received by \_\_\_\_\_ Date \_\_\_\_\_